

MAHARASHTRA POST- GRADUATE INSTITUTE OF MEDICAL EDUCATION AND RESEARCH, MUHS, NASHIK



Instruction manual for PG admission process



WELCOME

Contact Person for query: (between 10:00 to 5:00 PM ONLY)

1. Landline number (CET CELL) : 0253 -2997296 (On working days 10 am to 5 pm (9922867658, 9766043511, 9699321412)

DON'T CALL ON THE PERSONAL NUMBER OF DEAN / NODAL OFFICER notified on mcc website, it is given for administrative use by MCC/DMER ONLY.

Maharashtra Post Graduation Institute of Medical Education and Research, MUHS, Nashik

Website - https://mpgimer.edu.in Email: - mpgi@muhs.ac.in

POST GRADUATE- ADMISSIONS PROCESS

Maharashtra Post Graduation Institute of Medical Education and Research, MUHS, Nashik

(All India Quota/ State Quota/ In Service Quota)

All the students allotted PG seat at Maharashtra Post Graduation Institute of Medical Education & Research, Nashik shall follow instructions and accordingly report with all details required for admission process.

- 1. Download & print this PDF file. READ ALL DETAILS CAREFULLY
- 2. Print and fill 2 copy of Application Form,
- 3. Print and fill 2 copy Holding Certificate
- 4. Print and fill 2 copy Candidate information.
- 5. Print and fill 4 copies of Admission Office Order.
- 6. Print and fill 1 copy of Medical Fitness in the prescribed format ONLY.
- 7. All **original documents** enlisted in the holding certificate will be compulsorily required to be submitted during admission, Additionally, student should submit **2 sets of SELF ATTESTED Xerox copies** of all original documents.
- 8. Above all documents should be submitted in Simple Button folder.
- 9. All original Documents <u>SCAN in PDF format only</u> will be compulsory required during admission. Student should scan document properly through computer scanner (Size 500 kb only). Please don't use mobile for scanning documents. Individual Original Documents should be scanned and renamed appropriately. e.g. Nationality certificate after scanning should be renamed as Nationality-Name of Student. Prepare Folder and rename it with Name of the student and keep all scan documents in this folder for submission. Scan document will be accepted only in Pen Drive. This submission will be mandatory.
 - 10. ONLY demand draft (DD) of desired fees will be accepted. Kindly note that DD should NOT have any errors/spelling mistakes in the name of DD as desired. Error/spelling will not be acceptable and such DD will be rejected. No cash/online transactions will be acceptable.
 - 11. Other Letters if required will be taken at the time of admission (within the rules thereof).
 - 12. Kindly note:- Admission Process requires verification and approval. No student will be given Joining letters urgently on the same day. The office may require 2-3 days to complete the process.

Don't call on personal Mobile number of Dean available on mcc website, it is given for administrative use by MCC/DMER ONLY.

Submit all documents in a simple button file folder as below:



Sd/-

DEANMaharashtra Post Graduation Institute of Medical Education & Research, MUHS, Nashik

Maharashtra Post Graduation Institute of Medical Education and Research, Nashik

/ 2025 Dt.:

Website – https://mpgimer.edu.in No.: MUHS/MPGI/ADMISSION-PG/

Email: - mpgi@muhs.ac.in



/ 2025

Application Form

		_	Student's Name:	
			Address (In Capital):	
	Recent			-
	Passport			
	Size		Phone No. (Res.)	
	Photograph		M 1 1 N	_
	8 1		Mobile No.	_
			Date:	
To,				
The D	ean,			
Mahai	rashtra Post Gr	aduation In	stitute of	
	al Education a	nd Researc	h, MUHS,	
Nashil	k			
	Sub: - Ioinin	σas IR -1 i	n the subject of	
			PG All India/State /In service Quota seat allotment.)	
		8	,	
	Ref :- NEET	PG Allotm	ent Letter/List Dated:	
R/Sir,				
			(Full Name in C	
been		•		subject o
			as per the allotment letter/ List available on official w	rebsite Dated
	Kindly enrol	· I me in vo	ur college as J.R-1 in the subject of	for the
acadeı	-	-		
			t I have to submit SERVICE BOND of 1 YEAR to Maharasht	tra Govt. onc
my ad	lmission is cor	nfirmed in	this institute, otherwise, I will have to pay penalty of Rs.50,0	00,000/- (Fift
			regulations of State PG Admission process of NEET issued	I from time to
time in	-		year of admission.	
	Thanking you	u.		
			Yours sincerely,	
			(Dr to the space provided and this letter should be scanned after the space provided and this letter should be scanned after the space provided and this letter should be scanned after the space provided and this letter should be scanned after the space provided and this letter should be scanned after the space provided and this letter should be scanned after the space provided and this letter should be scanned after the space provided and this letter should be scanned after the space provided and this letter should be scanned after the space provided and this letter should be scanned after the space provided and this letter should be scanned after the space provided and the)
The pl	hotograph mus	t be affixed	to the space provided and this letter should be scanned after t	filling the

The photograph must be affixed to the space provided and this letter should be scanned after filling the information and uploaded. Hard copy of this letter should be submitted at the time of physical verification.

Maharashtra Post Graduation Institute of Medical Education and Research, MUHS, Nashik



edu.in Email: -

Received following Original documents from Dr. _

mpgi@muhs.ac.in.

No.: MUHS/MPGI/ADMISSION-PG/ / 2025 Dt.: / / 2025

ORIGNAL DOCUMENT HOLDING CERTIFICATE

admitted for post-

Sr. No.	edical Education & Research, Nashik through NEET PG All India/State /In-Service quota. Essential Documents Required	Yes/No	
1	Aadhar Card (Xerox Copy)	103/110	
2	Nationality Certificate or Valid Passport		
	S.S.C.(10 th) Passing Certificate/ Birth Certificate		
3			
4	H.S.C (10+2) Passing Certificate		
4	NEET PG Mark Sheet		
6	Admit Card by NBE NEET PG		
7	Allotment Letter by MCC/NEET PG		
8	Result / Rank letter issued by NBE		
9	MBBS Passing Certificate		
10	MBBS Degree Certificate		
11	Internship Completion Certificate		
12	Registration Certificate of MBBS from State medical council/MCI		
13	Caste Certificate (If applicable)		
14	Caste Validity (If applicable)		
15	Non Creamy layer Certificate valid up to 31-03-2024 (NCL) (If applicable)		
16	EWS Certificate as per Center Govt. Norms		
17	MBBS College Leaving Certificate (T.C.)		
18	Attempt Certificate of MBBS from Principal/DEAN		
19	M.C.I. Recognition Certificate		
20	Gazette for Change in Name (If applicable)		
21	Migration Certificate issued by respective University(If applicable)		
22	Self-Education Gap Certificate after completion of Internship (If applicable)		
23	Medical Fitness Certificate in prescribed format only		
24 25	Physical Disability Cert from authorized agencies ONLY/ PWD (If applicable)		
25	First to Final year MBBS Mark Sheets		
	For state quota Additional documents as follows:-		
	a) Bond Release Certificate/Bond Break payment receipt (if applicable)		
	b) All India Quota/AIIMS/Central Govt. Institute selection letter/letter from Dean		
	stating that candidate was admitted 50% quota /AIIMS / Central Govt. institution		
26	entrance exam. (Refer Rule No.8.3)		
	c) Orphan certificate from appropriate authority (if applicable))		
	d) EWS candidate should produce eligibility certificate in prescribed format issued by		
	appropriate authority.(if made applicable)		
27			
27	NOC/Reliving letter from health department (For In-service candidates only)		
28	Undertaking if any required will be taken during admission		
	Demand Draft Details		
29	1) DD No - Dt: Rs		
	2) DD No - Dt: Rs		
	3) DD No - Dt: Rs		

DEAN

Maharashtra Post Graduation Institute of Medical Education & Research, MUHS, Nashik.

Copy to:	Dr.		

PAN SIZE PHOTO

Candidate Information

Maharashtra Post Graduation Institute of Medical Education and Research, MUHS, Nashik

Post Graduate Admission 2025-26 Year

Admission Quota -----(AIQ/State/In-service)

1	Name of the Student (In Capital words)			
2	Date of Birth			
	Place of Birth			
3	Date of Admission			
	Category: SC/ST/VJ/NT-1/NT-2/NT-3/OBC/OPEN/other			
4	Caste			
	Sub-Caste name			
5	Domicile			
6	Postgraduate Subject Name			
7	Quota (AI/State/In Service)			
8	PG NEET Rank			
9	Percentile score of NEET PG			
10	Blood Group			
11	Mark of Identification (Two)	1. 2.		
12	Guardian / Father's Full Name			
13	Name of Mother			
14	Residential Detail Address:			
15	Telephone No. With Code (Residential)			
16	Mobile No.	Student:		Parent:
17	Guardian / Father's Occupation			
18	Registered Medical Council Name			
19	Medical Council Registration No			
20	MBBS passing year			
21	Marks Obtained in MBBS	/	:	= % =

Above information is true and correct.

Date: / /

Place: Nashik Signature of Candidate

Maharashtra Post Graduation Institute of Medical Education and Research, MUHS, Nashik

Website - https://mpgimer.edu.in Email: - mpgi@mu
Phone No. College: - (0253) 2997296 Email: - mpgi@muhs.ac.in.

-	OFFICE ORDER
	Sub: - Maharashtra Post Graduation Institute of Medical Education And Research, Nashik
	(Through NEET PG All India/State /In service Quota seat allotment.)
	Ref: - 1) Allotment Letter No/Selection List dated:
	2) G.R. No. MED/10/96/Edu., Mantralaya, Mumbai, date 31/01/1996.
	Dr from University is
prov	Dr from University is isionally selected for the Post Graduate (JR-I) admission in the subject of by apetent Authority of All India/ State/In service quota admissions for the academic year
Com	petent Authority of All India/ State/In service quota admissions for the academic year
The	admission is subject to the condition that He/She is not registered for any post-graduate course
anyv	where at present.
1.	His/Her terms will be counted from the date of joining.
2.	As per MCI norms you will have to undergo 36 months for Degree course from the date of joining the
	course. No other equitable exemption will be granted to appear the university examination. Such type
	of undertaking will have to submit at the time of joining the course to the concerned head of
	Departments.
3.	Within permissible rules/instruction from authorities concerned, in case of late entrance to the scheme
	or if the students required to keep extra terms shall be required to do so as non-stipendiary student.
4.	He/She is also informed that his/her selection is provisional and subject to the final confirmation of
	Maharashtra University of Heath Sciences (MUHS) Nashik.
5.	Private practice or any kind is not permitted during the period of post-graduate course.
6.	He/She is therefore, directed to report for his/her study to the Professor & Head of the Dept. of
	of this college on or before cutoff date.
7.	He/She will have to pay FULL requisite fees DD on the day of admission.
8.	As per the information brochure issued by the State commissioner of Maharashtra for the current
	academic year, under the clause Penalty & Bond, for lapse of seat student has to pay an amount of
	Rs.20,00,000/- (20 lacs).
9.	Govt. of Maharashtra hereby prohibits "strike" in the essential services specified in the schedule
	hereto appended from the date of this order.
	DEAN,
	Maharashtra Post Graduation Institute of
	Medical Education and Research, MUHS,
	Nashik
To,	
Dr.	
Cc:	Prof & HOD/Accounts/Warden/others





 $Website - \underline{http://mpgimer.edu.in} \qquad Email: - \underline{mpgi@muhs.ac.in}.$

Phone No. College :- (0253) 2997296

FEES: ONLY Demand Draft will be acceptable

For NEET PG Admission in the current year: Selected students are instructed to submit the DD as follows, Demand drafts to be drawn from Nationalized banks only (errors or spelling mistakes in the DD will NOT be accepted)

One (1) Year fees (Degree/Diploma) APPLICABLE FOR: All India & State quota candidates ONLY

Sr. No	Fees	Amount	
		Yearly	One time
1	Tuition Fee	1,52,100/-	-
2	Admission Fees	=	1500/-
3	Development Fees	5,000/-	-
4	Library Fees	1000/-	-
5	Gymkhana Fees	500/-	-
6	Ashvamedha Fees	318/-	-
7	University Development Fees	100/-	-
8	Eligibility Fees For MUHS Student	-	4,050/-
9	Eligibility Fee for Other University Student	-	14,550/-
10	Admission Forms Fee	-	590/-
11	Library Deposit	2000	-
12	Caution Money Deposit	4000	-
	Total -	1,65,018/-	6,140/- 16,640/-

1. D.D. Rs. 1,65,018/-

2. D.D. Rs. 6,140/- (MUHS Student)

16,640/- (Other University Students)

Hostel Fee: 3997+ Light Bill + Maintenance (Total - 4500 per month)

3. D.D.Rs.13500/- (Three Month Hostel Fee if availed)

D.D. Of any Nationalized Bank to be drawn in favor of "DEAN MPGI FEES COLLECTION ACCOUNT "payable at Nashik

Note:

- At any cost cash / Cheque will not be accepted.
- The demand draft will be deposited in the accounts only after confirmation of the admission /status retention by the students.

- If applicable and students are allotted another college in subsequent rounds of AI/State quota, then the DD(s) will be refunded back to the student. All such students will be required to pay an amount of Rs.1500/- as cash in the cash section& submit the Original receipt for getting your original documents from CET CELL, Nashik.
- Kindly note that the fees in different heads is dependent up on the instructions given by the government from time to time. Any new additions/changes will be done accordingly. It will be mandatory for all students to comply with such notifications from the institute.





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Phone No. College: - (0253) 2997296

FEES: ONLY Demand Draft will be acceptable

For NEET PG Admission in the current year: Selected students are instructed to submit the DD as follows, Demand drafts to be drawn from Nationalized banks only (errors or spelling mistakes in the DD will NOT be accepted)

One (1) Year fees (Degree/Diploma)

APPLICABLE FOR: In-Service candidates ONLY

Sr. No	Fees	Amount	
		Yearly	One time
1	Tuition Fee	-	-
2	Admission Fees	-	1500/-
3	Development Fees	5,000/-	-
4	Library Fees	1000/-	-
5	Gymkhana Fees	500/-	-
6	Ashvamedha Fees	318/-	-
7	University Development Fees	100/-	-
8	Eligibility Fees For MUHS Student	-	4,050/-
9	Eligibility Fee for Other University Student	-	14,550/-
10	Admission Forms Fee	-	590/-
11	Library Deposit	2000	-
12	Caution Money Deposit	4000	
	Total -	12,918/-	6,140/- 16,640/-

1. D.D. Rs. 12,918/-

2. D.D. Rs. 6,140/- (MUHS Student)

16,640/- (Other University Students)

Hostel Fee: 3997+ Light Bill + Maintenance (Total - 4500 per month)

3. D.D.Rs.13500/- (Three Month Hostel Fee if availed)

D.D. Of any Nationalized Bank to be drawn in favor of "DEAN MPGI FEES COLLECTION ACCOUNT" payable at Nashik

Note:

- At any cost cash / Cheque will not be accepted.
- The demand draft will be deposited in the accounts only after confirmation of the admission /status retention by the students.

- If applicable and students are allotted another college in subsequent rounds of AI/State quota, then the DD(s) will be refunded back to the student. All such students will be required to pay an amount of Rs.1500/- as cash in the cash section& submit the Original receipt for getting your original documents from CET CELL, Nashik.
- Kindly note that the fees in different heads is dependent up on the instructions given by the government from time to time. Any new additions/changes will be done accordingly. It will be mandatory for all students to comply with such notifications from the institute.

CERTIFICATE OF MEDICAL FITNESS

Dr.	who is desirous of admission to		
medical postgraduate courses.			
He / She has not given any personal history of a undergo the professional course. Also, on clinical he/she is medically fit to undergo the medical posacademic Year	examination it has been found that		
1. Absence of any incapacitating and / or pro-	ogressive systematic		
2. Disease/disorder/condition.			
3. Absence of any disability of upper limb/s	s.		
4. Absence of any major visual/auditory dis	sability,		
5. Absence of psychosis/neurosis/mental re	tardation.		
6. Ability to maintain erect posture.	6. Ability to maintain erect posture.		
7. Reasonable manual dexterity.			
Address of the Registered Medical Practitioner	Signature		
	Name		
	Registration No.		
Seal of Registered Medical Practitioner	Date:		







iote:

- ✓ A candidate must be medically fit to undergo PG courses applied for. The medical fitness must be certified by registered medical practitioner in the above prescribed format ONLY.
- ✓ <u>If the candidate has claimed PWD seat& allotted a PWD seat</u> He / She has to submit additionally the Physical handicapped certificate from the authorized agencies only as mentioned in the information brochure of NEET-PG in the respective academic year.

SERVICE BOND

To be submitted ONLY after final confirmation of admission/after cut-off date.

Note:

- 1. It will be the total responsibility of the student to submit the service bond <u>after final confirmation</u> of admission <u>within one week</u> after the admission process. Non submission of Bond does not mean that you are not bonded. Any student who are failing to submit the Bond within the stipulated time will not be eligible for appearing the exams &also appropriate action will be taken.
- 2. As per the information brochure issued by the State commissioner of Maharashtra for the current academic year, under the clause Penalty & Bond, for lapse of seat student has to pay an amount of Rs.20,00,000/- (20 lacs).

On Rs.500/- Stamp Paper (Page No.1)

Bond / Affidavit (Notarized) (Applicable for All India/State PG Students)

Name of Student	:
Permanent Address	:
Course	: M.D. /M.S. / Diploma in
Admission Year	:

I the undersigned postgraduate student of Government Medical College & Maharashtra Post Graduation Institute of Medical Education and Research, Nashik, hereby submit an undertaking that I will serve the Government of Maharashtra / Corporation / Defense service for a period of ONE YEAR after completion of Post Graduate Course, failing which, I will pay Rs. 50,00,000/- (Rs. Fifty Lac Only) for the default as per rules thereof/any changes from time to time as per the instructions of the state Govt. authorized. Any changes or amendments or new

GRs implemented by the state Govt. from time to time regarding bond services will be applicable to me.

I am required to complete my residency tenure (3 years in case of Degree or 2 years in case of Diploma). If I fail to complete my residency tenure and / or I opt out of PG course **after cutoff date**, I am liable to pay penalty of Rs.20,00,000/-(Rs. Twenty lacs Only) [Non completion of Junior residency tenure Rs.10,00,000/-+ Lapse of seat Rs.10,00,000/-] for the default as per rules thereof /any changes from time to time as per the instructions of the state Govt.

Date:	
Daw.	

Place:

(Signature)

In witness where of the above Named.	(Page N
Name of the students & Address	
Sureties (Excluding parents) 1. Name & Address:	(Signature of Student)
2. Name & Address:	(Signature)
Witness: 1. Name & Address:	(Signature)
2. Name & Address:	(Signature)

Undertaking

I Dr.	have completed my UG			
from	college, which is Government /			
Government Aided/ Corpora	tion Medical College and completed my internship			
on				
I have appeared for NEET PG	- 2025 and my Roll No. is			
- and AIR is	•			
I hereby state that this i	is my 1 st / 2 nd attempt for the counselling and as per			
NEET - PG - 2025 informatio	n brochure clause 8.13 I am eligible for NEET PG -			
2023 State Counselling without bond release certificate for 2 years. Hence, I am				
eligible for NEET - PG 2025 State Counselling without bond release certificate				
for the year 2025 -26.				
Name of Candidate: -				
Signature of Candidate:				
Date :- / / 2025				