

1. Selection Process & Merit Criteria: -

- 1) The affiliated Training Centre may be allowed to admit students or candidates to the Fellowship and/or Certificate Course at their level by adopting due procedure prescribed or notified by the MUHS, only if, it is so allowed by the MUHS for the particular Academic year by considering the vacancy position. In such event, the MUHS may issue a necessary notification to fill up the vacant seats at Affiliated Training Center. However, the affiliated Training Centre may publish the advertisement, as per the format approved by the MUHS, in local newspaper or on their website. If any affiliated Training Centre desirous to publish the advertisement, other than the format approved by the MUHS, in local newspaper or other media, then the Training Centre shall take prior permission from the MUHS and shall comply with the directives given by the MUHS, in this regards;
- 2) The admission of the students or candidates for the concerned course shall be carried out on the basis of merit. Admission Counselling round, joining of candidates shall be made at respective affiliated Training Centre. The Training Centre shall follow the time schedule, as prescribed or notified by the MUHS, from time to time;
- 3) The Training Centre, which has been granted continuation of affiliation or first time affiliation shall be eligible and entitled for making admissions of the candidates to the concerned course up to the sanctioned intake capacity only, by adopting the due procedure prescribed or notified by the MUHS, from time to time.
- 4) The student shall not be eligible for re-admission to the same Fellowship/Certificate course to same/another Mentor or Training Center after passing the concerned Fellowship/Certificate course; in any case.
- 5) Since Diploma candidate have to complete Fellowship/Certificate course within 2 yrs, such candidate requires to be continue in the same centre only. No transfer shall be allowed on any Ground.

(a) Merit Criteria: -

The Centralized online allotment process for admissions to Fellowship and/or Certificate course shall be carried out by the University on the basis of merit criteria as prescribed below :-

Sr. No.	Course Eligibility Criteria	Maximum Marks Weightage Criteria
1	M.CH./D.M.	400 Marks – for Super Specialty Degree; 300 Marks – for Post -Graduate Degree; 100 Mark – for Under-Graduate Degree; (as per Weightage of U.G. Degree percentage)
2	M.D./M.S./D.N.B./F.C.P.S.	300 Marks – for Post-Graduate Degree; 100 Mark – for Under-Graduate Degree; (as per Weightage of U.G. Degree percentage)
3	P.G. DIPLOMA	200 Marks – for Post-Graduate Diploma; 100 Mark – for Under-Graduate Degree; (as per Weightage of U.G. Degree percentage)
4	M.B.B.S. / B.D.S. / B.A.M.S. / B.H.M.S. or Equivalent	100 Mark – for Under-Graduate Degree; (as per Weightage of U.G. Degree percentage)
5	12 th Science or Equivalent	100 Mark – for 12 th Science Mark list (Weightage = percentage of 12 th marks obtained by applicant) CGPA converted to equivalent percentage.

1. Above said marks weightage shall be given to the applicant as per prescribed eligibility criteria of concerned Fellowship and Certificate Course(s).
2. Applicant passed final year P.G. examination in first attempt shall be awarded with 300 marks. For any extra attempt taken by the applicant to pass the said examination 50 marks shall be deducted for each such an attempt.
3. Weightage of U.G. Degree shall be calculated on the basis of Percentage of marks obtained by the applicant in **Final Year of UG examination (Part-I + Part II)** or as the case may be.

4. If the graduate examination mark list or the degree specifies the performance in grades, then in such cases the respective grades shall be converted into maximum marks of the grade category as prescribed or notified by the concerned examination body;
5. Seat allotment priority will be followed as per the MUHS policy.
6. Candidate(s) who have Domicile certificate of the State of Maharashtra shall be given priority in the admission process. Thereafter, the Candidate(s) who are non-domicile of Maharashtra may be considered for the admission process as per merit.
7. With respect to Allied faculty, 50% of the available seats at the All India Institute of Physical Medicine and Rehabilitation, Mumbai, being a Central Government's institute, shall be reserved for all India quota.
8. In case of candidates passed from Government or aided or Corporation's College or Armed Forces college or Institute and those required to complete their Bond Service shall have to submit the Bond completion certificate. It shall be the duty and entire responsibility of the concerned Dean /Principal/ Director of college /Institute /affiliated training institute to check, verify and decide on the issue of the conformity of Bond completion certificate, as per the policy of the Government of Maharashtra or D.M.E.R., Mumbai as applicable in the concerned case.
9. Wherever, there is a tie in the marks obtained by the candidates, the total percentage of marks obtained by the candidates in the 12.th standard examination shall be considered and accordingly the candidate with higher marks shall be given preference in the merit list as per below marking Criteria. If still the tie persists, then the candidate with higher age shall be given preference in the merit list.

2. Conduct and Discipline:

- a) Failure of the Candidate(s) in making full and correct statements in the application form and/or suppression of any information would lead to disqualification of the Candidate(s), even at later date. Such a Candidate(s) will be debarred from the entire selection process.

- b) It is responsibility of every Candidate(s) to submit proper documents. Any attempt to submit documents which are not genuine will lead to cancellation of the admission of the Candidate(s), fees, deposits and expulsion of the Candidate(s) from the college by the Competent Authority or by his authorized official. The name of such Candidate(s)/s shall be deleted from the Merit List and he/she will not be eligible for further rounds of the selection process and will be debarred from the selection process. If deemed fit even criminal proceeding may be initiated by the Competent Authority against such Candidate(s)/ their parents.
- c) If any Candidate(s) / authorized representative or person accompanying is found obstructing the counseling and / or admission process, or trying to influence in unlawful manner/ creating nuisance, the Candidate(s) shall be liable for disqualification from the process of selection and appropriate legal action will be taken. The decision taken by the University / Competent Authority in this respect shall be final and binding.
- d) The registration once granted is valid only if the teacher and the H.O.D are satisfied about regularity, diligent pursuance of studies by the Candidate(s) as well as good conduct.
- e) All Candidate(s) selected for admission shall be subject to the disciplinary rules of the Institution, MUHS, Nashik / or respective Councils and Government.
- f) Maharashtra University of Health Sciences, Nashik shall take the decision regarding eligibility, enrolment, registration and granting of the term of selected Candidate(s).
- g) As the Intake capacity of the concerned fellowship/Certificate Course may vary, Hence, in case of dispute in the matter of allotment of seat/Course /institution/training center or any other matter pertaining to the provisional selection or cancellation of admission, the decision of the University / or Competent Authority shall be final and binding.
- h) Legal Jurisdiction: All disputes pertaining to the conduct of examination and selection process shall fall within the jurisdiction of the Hon'ble High Court, Mumbai only.

3. Disqualification for Admission: -

- A Candidate(s) who has already taken admission in to P.G. Course in other subject or faculty will not be eligible for admission.
- A Candidate(s) who has failed to submit above mentioned documents will not be eligible

for admission.

- Failure of the Candidate(s) in making full and correct statements in the application form and / or suppression of any information would lead to disqualification of the Candidate(s). Such a Candidate(s) will be debarred from the entire selection process.

How to Govern/Conduct Fellowship/Certificate Course as per Credit Based System:-

I)The University has developed the Credit Based System based Establishment and Operation of Academic Bank of Credits in Higher Education Regulations, 2021 of the University Grants Commission.

II) To implement the Credit Based System, the curriculum is revised to be competency-based and credit-based, aligned with the National Education Policy 2020 (NEP 2020) using the National Credit Framework 2023 guidelines (https://www.ugc.gov.in/pdfnews/9028476_Report-of-National-Credit-Framework.pdf)

III) The break-up of credits shall be:

- Theory - 1 Credit = 15 hours
- Practical - 1 Credit = 30 hours
- Experiential learning* 1 Credit = 40-45 hours

*(including relevant experience and proficiency/ professional levels acquired

- Self-Study - 1 Credit = 30 hours

IV)To enable the student to attain the desired competencies, the institutions shall strictly follow the learning schedule as well as continuous assessment as defined in the curriculum.

V) It shall be mandatory for the student to complete the Course requirements for the required credits as defined in the syllabus by the University from time to time, to become eligible for the certifying examination of the Fellowship/ Certificate Course conducted by the University.

12. Participation in Academic Activities

i) Teaching-Learning and Assessment:

- To acquire the competencies as required by the Course, the student shall actively

participate in teaching-learning activities such as clinical, clinic-social or clinic-laboratory case reviews, journal article reviews, book reviews, seminars, lectures, practical's, group discussions, community or field visits, assignments and participation in teaching activities. The student shall continuously revisit the relevant topics through self-study.

- To get sufficient hands-on training, student shall attend the relevant clinical and para clinical activities in the hospital such as out-patient care, inpatient care, emergency hospital services, grand rounds, clinics, laboratory, experimental and community based assignments, hospital administration, medico- legal and need based assignments, etc., during the Course, as prescribed by the department and shall maintain a minimum of 80% attendance in these activities. The student shall be awarded credits after completing relevant clinical and para clinical activities as needed by the Course
- ii) **Attending Conference and Presenting Paper**
- In the tenure of the Fellowship / Certificate Course, each student to attend at least one International, National, State Level Conference, Workshop or C.M.E. in the concerned subject or topic of Fellowship and/or Certificate Course, or wherever during the Fellowship and/or Certificate Course period shall present a paper in it. The Candidate shall be required to produce the Certificates in this regard to the concerned Training Centre and subsequently it shall record the entries of the same in the Log book maintained by the concerned student;
- iii) **Research Activity**
- To acquire the research competencies as defined in the Course the student shall actively participate in planning and implementing a short term research project related to the Course me area, to be completed successfully within the Course tenure, under the guidance of the Mentor. The student shall be awarded the credits after completing the relevant research activities as needed by the Course, including the publications
- iv) **Monitoring Progress**
- Every student shall maintain a Log book and record his participation in the all relevant

academic, clinical and research activities as required by the Course. The work diary shall be scrutinized and certified by the Head of the Department and Head of the Institution. Further it is to be submitted to the University for review and it shall be made available to the observers or examiners for verification and evaluation at the time of examination;

- The attainment of competencies shall be assessed by continuous assessment for theory as well as practical and experiential learning which will be maintained by the student in the logbook format as Annexure – “E” prescribed or notified or updated and published on website by the MUHS, from time to time. He shall have to record entries of all the required work done in the said logbook.
- The credits will be awarded after passing the University examination